

**DR. B. R. AMBEDKAR NATIONAL LAW UNIVERSITY, SONEPAT**

(Established by the Haryana State Legislature Act No. 15 of 2012)

Walk-in-Interview**Advt. No. ACAC/04/2026****Dated: 27.02.2026**

The University invites interested and experienced professional(s)/person(s) having rich experience in their respective field. They may appear for Walk-in-Interview alongwith application form with supporting documents personally on **03.03.2026 at 05:00 PM**. The details of posts given as under:

Name of Post	Administrative-cum-Academic Consultant
Number of Post	01
Honorarium	Rs.4500/- per visit with maximum ceiling of Rs.90,000/- per month (including T.A)
Experience	At least 15 years of experience Professor alongwith experience in educational administration. OR 15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post or above.
Desirable	<ul style="list-style-type: none">➤ Experience of conducting the University examinations will be desirable.➤ Person from Law background with knowledge of coding, decoding & exam related software etc.➤ The candidate should have fair knowledge of working on computer.

- The experienced individuals will be hired for a period of six months which may be extended further as per requirement of the University.
- Applicants are required to bring their self-attested photocopies of supporting documents/ testimonials and one recent photograph at the time of Walk-in-Interview.
- Interested applicants shall report physically before one hour schedule of the interview.
- The venue of the interview shall be at **Smt. Sushma Swaraj Administrative Block, Dr. B.R. Ambedkar National Law University, Plot No.5, Rajiv Gandhi Education City, Rai, Sonapat.**
- The University reserves the right not to fill any of the vacancies advertised, if circumstance so warrant, without assigning any reason(s) thereof.
- No TA/DA will be paid.

**Sd/-
REGISTRAR**



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General Terms & Conditions:

1. The appointment is for an initial period of **six months** from the date of joining, and the term may be extended upon satisfactory performance with the approval of the Competent Authority.
2. The Competent Authority reserves the right to assign any duty as and when required in the respective area of engagement. No extra/additional payment will be admissible in the case of such assignments.
3. He shall not be entitled to any benefit like provident fund, pension, insurance, leave benefits, gratuity or any other benefits admissible to govt. employee.
4. During the period of duty, the individual must adhere to the general acceptable office etiquettes. He shall keep himself abreast of the latest developments, rules, and regulations pertinent to respective domain.
5. His services are liable to be terminated without assigning any reason.
6. His appointment shall be purely on temporary basis.
7. he will not be allowed to claim any type of leave.

**Sd/-
Registrar**

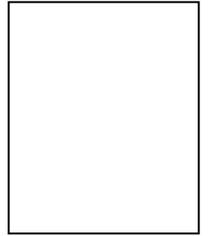


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1. Post applied for :
2. Name of the Candidate in (Block Letters) :
3. Father's/Husband's Name (Block Letters):
4. Date of Birth :
5. Nationality :
6. Marital Status :
7. Present Address :
8. Permanent Address :
9. Category :
10. Contact No. :
11. Email I.D. (Block Letters) :



Sr. No.	Examination Passed	Board/ University	Year of passing	% age of marks obtained	Division/ Class
i.	Matric/Hr. Sec.				
ii.	10+2/Inter/Pre, Engg.				
iii.	B.A./B.Sc./B.Com./BA LLB/etc.				
iv.	B.E./B. Tech/ B.Sc.(Engg.)/B.Arch./etc.				
v.	M.A. /(M.Sc./ M.Com/ MBA/LLM/ etc.				
vi.	M.E./M.Tech./M.Arch./ etc.				
vii.	Any other				

12. a) Specialization, if any :

13. Experience, in chronological order (self-attested copies of relevant certificates are to be attached):

Sr. No.	Organization/ Department	Post held	Pay Scale	Basic pay	From	To	Total Experience	Remarks
i.								
ii.								
iii.								
iv.								
v.								

14. Details of present employment

- a) Name of the Organization :
- b) Designation :
- c) Date of Joining of present service :
- d) Pay Level in the Pay Matrix :
- e) Date of next increment :

15. Joining period required, if selected :

16. Any other relevant information :

Certified that the above information furnished by me in this application form is correct and true to the best of my knowledge and nothing has been concealed in it. I, also undertake to accept the liability for any action under the rules for any wrong-statement or concealment of facts on my par.

Place:

Date:

Signature of applicant